



REMOTE OPERATIONS NOTICE

Kindly note that the office of the Financial Services Commission will be temporarily closed to in-person business to accommodate renovations to our offices from **Thursday, January 16 at 4:30 p.m.** and will reopen on **Monday, January 27 at 8:30 a.m.** Please note that all business will continue to be conducted while our staff work remotely.

To ensure continuity of service, a drop box will be available in the lobby for securely submitting documents, mail, and other correspondence. Please ensure that all items are clearly labelled to facilitate efficient processing.

Registrants and licensees may continue to submit their filings, queries and other documentation as follows:

- Credit union sector matters at creditunions@fsc.gov.bb
- Securities sector matters at securities@fsc.gov.bb
- Insurance sector matters at insurance@fsc.gov.bb
- Occupational Pensions matters at pensions@fsc.gov.bb

We also remind registrants and licensees operating under the Insurance Act, Occupational Pensions Benefits Act, Mutual Funds Act, and Securities Act that renewal fees are due by **January 31, 2025**. Please note that transactions relating to renewal of fees can take up to four (4) business days to reach our bank and we urge you to make your payments accordingly.

For more details, visit our website at www.fsc.gov.bb.

Thank you for your cooperation and understanding.

The Financial Services Commission

January 14, 2025